

Junior Civitan Club
Activities Report

All information should be printed. Give as much information as possible on each report. Hopefully, you will be able to fill out each section of the report. Refer to the back of this manual for the addresses of your district Junior Civitan governor and chair.

Name of Club _____ District _____

Name of President _____

Name of Advisor _____

Part I: Club Meetings

Date	No. in Club	No. Present		Date	No. in Club	No. Present

PART II: Visitations

1. Has a lieutenant governor been in contact with your club since last report?
 Yes No
2. Have any of your club members visited a meeting or project of your sponsoring senior Civitan club since last report?
 Yes No
3. Have any members of your sponsoring senior Civitan club been to any of your club meetings or projects since last report?
 Yes No

Part III: Club Activities

1. School service projects since last report (list separately and give details):

2. Community service projects since last report. (list separately and give details)

3. Any special meetings or interesting programs held since last report. (give details)

4. Fund raising projects since last report. (give details and amount raised in each)

5. Assistance given to sponsoring Civitan club in its service projects or activities. (give details)

6. Any honor received by members of your club. (give details including any media coverage received)

7. Is your club making plans for a recruitment and awareness campaign during Fall Recruitment Campaign? Yes No Please explain.

8. Is your club making plans for a collection drive during Collection Selection months of November or December? Yes No Please explain.

9. Is your club experiencing any problems? Yes No If yes, please explain.

Date _____

(secretary signature)

(president signature)

Photocopy this form and send to:

1. Junior Civitan District Chair
2. Junior Civitan District Governor
3. Junior Civitan District Lieutenant Governor
4. Sponsoring Civitan Club President
5. Keep for your file

Names and addresses of Junior Civitan governors and chairs can be found at the end of the manual.