

# The Complete Guide to the Civitan International Foundation Junior Fellows Fund

**Q.** *What is a Civitan Foundation Junior Fellow?*

**A.** A Junior Fellow is any individual - male or female - who contributes directly, or has contributed in his or her name, \$300 to the Civitan Shropshire Scholarship Fund.

**Q.** *Then the money is used to provide scholarships, right?*

**A.** No, not exactly. Only the interest from the fund is used for the scholarship program. The principal is invested and cannot be touched.

**Q.** *What happens then?*

**A.** First, the honoree is presented a special plaque signifying that he or she is a Junior Fellow. The individual's name is then listed with all other Junior Fellows on permanent display at Civitan International's World Headquarters. The information is also published in *Junior Civitan Insider* and is announced at the international convention.

**Q.** *Suppose we wanted to make the Junior Fellow recognition a surprise?*

**A.** That's no problem. If requested, the honoree will not be informed that a Fellow is being established in his or her name until an official announcement is made. The plaque can be presented at a club meeting, district convention or other appropriate occasion.

**Q.** *Suppose we collect more than \$300. Will the extra money have to be returned to the contributors?*

**A.** No. The \$300 is a minimum contribution. We encourage additional contributions in the name of the Fellow. There is no limit to the amount that may be given.

**Q.** *Does a Junior Fellow have to be a Junior Civitan member or hold a particular club, district or international office?*

**A.** No. Anyone may be honored as a Junior Fellow. The funds are used to create scholarships for deserving Civitans and Junior Civitans; it does not matter who the honoree is. The more money contributed, the more Civitans and Junior Civitans the Foundation can assist.

**Q.** *What can I do to help?*

**A.** Encourage clubs to participate in the program. Consider honoring one individual each year at your district convention. Perhaps there are past or current Junior governors, district Junior Civitan chairs, a devoted mother or Junior international officers who may be considered for the honor. Is there a long time club advisor, Civitan of the Year, outstanding club president, lieutenant governor or some other Civitan you'd like to honor? It shouldn't be hard to think of a few deserving individuals. And don't forget deceased Civitans or Junior Civitans either. Fellow-in-Memoriam is an excellent tribute to that person's Civitan activities and a special gift for his or her family.

**Q.** *How do I start a Junior Fellow?*

**A.** Easy. Just complete the attached form on back and forward to the address below:

Civitan International Foundation  
Junior Fellows Fund

P. O. Box 130744

Birmingham, Alabama 35213-0744

# Civitan International Foundation Junior Fellow Donation Form

Please accept the enclosed donation for the Junior Fellow in the name of the below listed individual. It is my understanding that this money will go to the Civitan Shropshire Scholarship Fund, and the interest from that fund will be awarded annually to deserving Civitans and Junior Civitans in the form of graduate and undergraduate college scholarships. I realize it takes a minimum of \$300 to complete a Junior Fellow.

Amount enclosed: \$ \_\_\_\_\_

Name of individual to be honored: \_\_\_\_\_

From the \_\_\_\_\_ District.      A Memorial Fellow?     Yes     No

Contact (name and telephone number): \_\_\_\_\_

Anticipated date of completion (if known): \_\_\_\_\_

Anticipated date of plaque presentation: \_\_\_\_\_

Send plaque to: \_\_\_\_\_

Street address: \_\_\_\_\_

City: \_\_\_\_\_

State/Province/Postal Code: \_\_\_\_\_

If the presentation is to be made at the Junior Civitan International Convention held annually during the summer months, it should be completed by May 31. For recognitions during the convention, please use the space below to provide information about the recipient.

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Please send donation with this form to:  
**Civitan International Foundation, Junior Fellow Program,  
P. O. Box 130744, Birmingham, Alabama 35213-0744 U.S.A.**